

Current Openings in the DFW Metroplex

Telemarketing

Location: Plano/Richardson Area

Base Pay: \$9.00

Work Schedule: Monday-Saturday (Must be able to work Saturdays)

Employee Type: Temporary

Industry: Service Industry

Manages Others: No

Education: HS Diploma

Experience: 1-2 years

Contact Information: Please call Lupe at 214-341-0009 or email resume to

lschmidt@texasmgmt.com

You may apply in person at:

TMD Temporaries

777 South Central Expressway #6-H

Richardson, TX 75080

(1 Block North of Spring Valley & 75)

Job Description:

- **Appointment Setting**
- **Handling Inbound Calls from Customers**
- **Inputting information into computer**
- **Typing orders for technicians**

Requirements:

You Must have all the following requirements to be considered for current opening:

- **1-2 Years Experience in Telemarketing/Call Center**
- **1-2 Years Experience in Customer Service**
- **Articulate Phone Voice**
- **Legible Handwriting**
- **Strong Outgoing Personality**
- **High School Diploma or GED**
- **Pass criminal background check**
- **Able to pass basic written and computer aptitude test**
- **Have unexpired I-9 information & copy of current resume**
- **Stable and Verifiable Work History**

Outside Sales Representative

Location: Richardson

Base Pay: \$ 27,000.00 - \$ 32,000.00 Year

Work Schedule: Monday-Friday

Employee Type: Full Time

Industry: Employment/Staffing/Sales/Marketing

Manages Others: No

Experience: 2-5 years

Contact Information: Please call Debbie at (972) 820-6888 or email resume to dwassman@texasgmt.com

Job Description:

TMD Temporaries is looking for a highly motivated outside sales representative with at least 2 years experience in B2B sales for our Richardson/Plano market. This position will focus on establishing and growing relationships with businesses and their hiring managers. We are looking for someone who wants a career with our dynamic company that offers endless growth opportunities. As a Sales Representative for TMD, you play a key role in the following:

- Developing, maintaining and servicing new and existing accounts
- Prospecting new clients by way of making outside (B2B) cold calls to local businesses to obtain information about prospect's business, decision makers and new business opportunities
- Calling to schedule appointments with new prospects
- Creating and delivering proposals from sales leads
- Building rapport through relating with potential customers, discovering their needs and advocating our service's benefits/value to their business
- Ensuring service satisfaction and obtain feedback for improved service opportunities
- Educate clients concerning TMD's expanding services and staffing strategies
- Maintain records for sales activity
- Networking within staffing related fields
- Assist with helping service TMD Temporaries customers

TMD is offering a base salary plus commission, bonuses, weekly auto allowance and a company paid cell phone. This position on average has the potential to make \$45,000 to \$65,000 the 1st year.

TMD's benefit package includes a 401(K) plan, medical, dental, vision and life insurance, short and long term disability, vacation and holiday pay and unlimited advancement opportunities.

TMD's policy to comply with all employment laws and to afford equal employment opportunity to individuals in all aspects of employment without regard to race, color, religion, sex, nationality, age or disability. All hiring, terminations and selections for job opportunities will be based on the Company's business needs and the qualifications, skills, relative abilities and performance of the candidates being considered, without regard to an individual's race, color, sex, sexual orientation, religion, nationality, age or disability. TMD will continue to take appropriate affirmative action to ensure compliance with this equal employment opportunity policy.

TMD's policy of pre-employment hire is we will conduct a background check to verify the information contained in your application for employment and to help determine whether you are a suitable candidate for such employment. The employment information obtained may include, but is not limited to, information about educational history, prior employment, criminal record, driving record, credit information and a drug test.

Requirements:

- **Minimum 2 years outside sales experience in a cold calling and relationship building environment**
- **Positive attitude with a proven track record of goal achievement**
- **Excellent written, computer and verbal communication skills**
- **MUST be motivated, a self-starter and goal driven**
- **Solid ability to build and maintain relationships**
- **Ability to multi-task**
- **Problem solving mentality**
- **The ability to express ideas and thoughts clearly, concisely, and professionally**
- **The ability to prioritize and plan actions in order to meet or exceed sales quotas and objectives**
- **Valid Car insurance**

Customer Service Representative/Assistant Accounting Clerk

Position: CSR/Assistant Accounting Clerk

Location: 35 & Inwood Area

Base Pay: \$ 12.00

Work Schedule: Monday-Sunday 8-5

Employee Type: Temp-to-Perm

Industry: Food Manufacturing/Distribution/Warehouse

Manages Others: No

Education: Some College

Experience: 2+ Years

Contact Information: Please call Lily at (972)820-9332 to schedule interview. You may also fax resumes to lespinosa@texasmgmt.com

You may apply in person at:

TMD Temporaries

1400 N. I-35 #104

Carrollton, TX 75006

(1 Block North of Beltline)

Job Description:

- **Handle all Inside Sales Calls**
- **Scheduling Appointments**
- **Assisting with Daily Accounting Functions**
- **Handling Customer Inquiries about Products**
- **A/P & A/R Calling**

Requirements:

You Must have all the following requirements to be considered for current opening:

- **Work Efficiently and Productively with Team and Have a Positive Attitude**
- **Pass Pre-Employment Drug Test and Clean Criminal Background**
- **Peachtree, Word and Excel knowledge a must**
- **Type at least 40 wpm**
- **Professional Phone Voice**
- **Able to pass basic written and computer aptitude test**
- **Have unexpired I-9 information & copy of current resume**
- **Stable and Verifiable Work History**